

VISITOR AND CONTRACTOR ACCESS POLICY

ICI Industries Pty Ltd (ICI Industries) is committed to providing a safe environment for its employees, visitors, clients, contractors, friends and family.

Introduction

ICI Industries employees are trained to recognise hazards and dangers on ICI Industries sites and take appropriate precautions. This is not true for visitors, clients, contractors, friends and family who are on site for only a short time.

As a result, visitors, clients, contractors, friends and family are especially vulnerable to injuries and need to be carefully protected.

Visitors, clients, contractors, friends and family can also put others in the workplace at risk, through unsafe actions.

Explanation;

Visitors, Clients, Friends and Family.

A single person or small group is/are to be escorted at all times while on site, be it in the yard, workshop or on a project site. An employee will be responsible for escorting all visitors, clients, friends and family to ensure they comply with onsite WHS rules and procedures.

Contractors

Contractors are people who are on site to conduct specified work in accordance with a written or verbal agreement, and who will be unescorted on ICI Industries premises. Contractors will be required to sign an induction contract and sign in and out every day of their attendance at any ICI Industries premises.

Supporting documentation

ICI.WHS.PRO.011 Contractor Access Procedures.

ICI.WHS.PRO.010 Visitor Access Procedures.

ICI.IND.FRM.008 Contractor E/WHS Induction contract.

The safety of people takes precedence over everything else

Graham Foley

MANAGING DIRECTOR

SIGNATURE

DATE